

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
Minutes of November 1st, 2012, Meeting

Members Present: Richard Brown (Chair); Alan Ballard (ABC); Josh Bartlett; Peter Jensen (Planning Board); Jon Tolman (Selectman); Bruce Woodruff (Town Planner)

Absent: Heidi Davis (Town Finance Director)

Other: Barbara Rando; Police Chief Len Wetherbee

The meeting began at 9:10 AM.

Richard explained the purpose of the meeting was to discuss the apparent increase in cost of new police cruisers from about \$45K each to upwards of \$65K each.

Josh moved to accept the minutes of the October 4th meeting. Jon seconded and the motion passed unanimously.

Richard explained that Barbara has agreed to remain on the committee as an alternate member. Richard will send a letter to the BoS requesting they appoint Josh as a full member and Barbara as an alternate member.

Discussion

The Chief explained that this was the first year the new vehicle designs were available and that the pricing previously provided was preliminary as at that time the manufacturer had not released the pricing for the new vehicles.

The committee reviewed the new itemized quotes for the vehicles and the aftermarket equipment provided by vendors other than the vehicle manufacturer.

After some extensive discussion the committee determined that there were some items included with the reported number that were not Capital items and also not part of the vehicle purchase. Specifically these items were the Stalker Radar (\$3,075), ruggedized laptop (\$4,689), PD Communications CRF (\$7,000), Community Substance Abuse (\$7,300). The radar was removed from the request by the Chief prior to today's meeting; the laptops do not need to be replaced and are not capital items; the other two items are not vehicle related and were included accidentally. The cost of the new vehicles is now estimated at ~\$43.5K which is a bit lower than what the committee had previously reviewed.

The Chief discussed a software module the PD Dept. had been able to acquire for very low expense that will now allow them to track vehicle maintenance and cost of maintenance

Capital Improvements Program Committee
November 1st, 2012

by vehicle with a robust reporting ability that will help ensure the cost effectiveness of purchase and maintenance decisions going forward. It sounds to be a good first cut at asset management for the PD vehicles.

The next meeting is scheduled for Thursday, November 15th, 2012, 3:00 PM in Town Hall.

Josh made a motion to adjourn the meeting. Peter seconded and the motion was unanimously approved. The meeting was adjourned at 10:15 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee